



VIN COMMERCIAL

## PRIVACY POLICY

Vin Comm Pty Ltd trading as Vin Commercial is committed to protecting the privacy of our clients and customers. Vin Commercial respect the privacy and security of your Personal Information and comply with the requirements of the Australian Privacy Principles ("APP") under the Privacy Act 1988 (Cth). This Privacy Policy explains in general terms how Vin Commercial handles your Personal Information.

Please note; You may be able to deal with us without identifying yourself (i.e., anonymously or by using a pseudonym) in certain circumstances. If you wish to do so, please contact us to find out if this is practicable in your circumstances. However, if you do not provide us with the Personal Information we have requested, we may not be able to complete or fulfill the purpose for which we collect the information, including providing our services.

By visiting our website, using any of our services or otherwise providing us with your Personal Information (or authorising it to be provided to us by someone else), you agree to your Personal Information being collected and handled as set out in this Privacy Policy.

We may collect personal information from you in a variety of ways, including but not limited to:

- When you visit our website and submit a form or make an enquiry.
- When you provide us with personal information in the course of buying, selling or renting a property.
- When you contact us by phone, email or other means.

The types of personal information we may collect from you may include your name, contact information, financial information, and other details related to your real estate transaction.

### Use of Personal Information

We may use the personal information we collect from you for a variety of purposes including:

- Providing you with the services you have requested, such as buying, selling or renting a property.
- Responding to your enquiries and communicating with you about your transaction.
- Complying with legal and regulatory requirements.
- Improving our services and website.

### Disclosure of Personal Information

We may disclose personal information to third parties in the following circumstances:

- When required by law or necessary to comply with legal or regulatory requirements.
- To service providers who assist us in the provision of our services, such as lawyers, accountants and other professionals.

- To other parties involved in your real estate transaction, such as the other party's legal representative.
- With your consent.

#### Protection of Personal Information

We take reasonable steps to protect the personal information we collect from you against loss, unauthorised access and other forms of misuse. We have implemented physical, electronic and procedural safeguards to help protect your information.

#### Access and Correction

You have the right to access and correct the personal information we hold about you. If you would like to request access to or correction of your personal information, please contact us using the contact details provided below.

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